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**MINUTES**  
**Conservation District of Southern Nevada**  
**Board Meeting**  
**Conservation District of Southern Nevada – 5820 S. Pecos Road A-400**  
**December 16, 2010 – 3:00 p.m.**

**Attendees:**

Supervisor Jon Wardlaw, Chair  
Supervisor Joseph Fortier, Vice-Chair  
Supervisor Elizabeth Hewett, Treas. /Secretary  
Supervisor Mark Silverstein, Clark County Rep.  
Supervisor John Hunt  
Jennifer Clifford, District Coordinator

**Absent:**

Supervisor Chris Magee, Incorporated Cities Rep.  
Supervisor Elise McAllister  
Maureen Merry-Lamoureux, CC Dept. of Aviation  
Kyle Fisher, Intern

**OPEN MEETING**

**Supervisor Wardlaw called the meeting to order at 3:05 P.M.**

**Consent Agenda: (Action Item)**

**Supervisor Silverstein moved to approve the consent agenda. Supervisor Hewitt seconds and the motion carried.**

**Business Agenda:**

**1. Approve Clark County Interlocal Agreement to Grant Funds to CDSN for Program Operations (Discussion/Action Item)**

Jennifer discussed that CDSN was awarded \$12,500 of the \$25,000 for the Clark County Outside Agency Grant applied for in July 2010. She stated that the Interlocal Agreement contract must be signed, but that the Clark County District Attorney red flagged a section regarding insurance and indemnification. Supervisor Wardlaw made clear that the agreement stipulates that CDSN must carry a 1 million dollar liability insurance policy with Clark County being the beneficiary and that CDSN has never had this insurance and would therefore be in violation if signing the current agreement. Supervisor Hunt stated that CDSN is a subdivision of the state therefore CDSN should be able to piggy back off state insurance. **Supervisor Fortier motioned to approve, upon recommendation for approval from the DA, the Chair to sign the contract. Supervisor Hewitt seconds and motion passed.**

**2. Authorize hiring and direct District Coordinator to proceed with process in regards to the SNWA Cooperative Agreement (Discussion/Action Item)**

Jennifer expressed that the SNWA agreement has been signed by both parties and that CDSN must now move forward with hiring two employees to fulfill the duties of the agreement. Supervisor Hewitt asked if the employees would be stationed at CDSN. Jennifer answered that

they would be stationed at SNWA, but everything HR related would be handled by CDSN. Supervisor Hewitt inquired if they will be considered state employees. Supervisor Wardlaw responded that the employees belong to CDSN but will be getting technical direction from SNWA. Jennifer explained that the position will be posted interoffice, on the CDSN website, on Sage Steps, and sent out via email. **Supervisor Fortier moved to authorize the hiring and any processes associated with it. Supervisor Silverstein seconds and motion passed.**

**3. Open Discussion and Public Comment (Discussion Only)**

Supervisor Hunt stated that he would like to represent CDSN as RC&D Representative. The board responded that it will consider this request at the January meeting. Supervisor Wardlaw discussed that a cost benefit analysis for 09-10 fiscal year to begin so figures can be submitted to Southern Nevada Regional Planning Coalition (SNRPC) to show CDSN's return on investment. **No action taken.**

**4. Agenda Items (Discussion/Action Item)**

Supervisor Hewitt discussed that the Plant Sale needs to be put on the next meeting's agenda as money will need to be taken out. **No action taken.**

**5. Meeting Date and Location (Discussion/Action Item)**

Next meeting will be on January 19 at 1:30 pm at CDSN.

**6. Adjournment – (Action Item)**

**Supervisor Fortier motioned to adjourn. Supervisor Silverstein second the motion. The motion carried.**

**The meeting was adjourned at 3:55 pm.**

Respectfully Submitted,

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Elizabeth Tomica Hewitt, Sec./Treasurer

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Date