



Conservation District of Southern Nevada

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MINUTES

Conservation District of Southern Nevada

Conservation District- 5820 S. Pecos Road A-400, Conference Room

July 14, 2010 – 1:30 p.m.

Attendees:

Supervisor Jon Wardlaw, Chair
Supervisor Elizabeth Hewitt, Treas. /Secretary
Supervisor Mark Silverstein, Clark County Rep.
Supervisor Chris Magee, Incorporated Cities Rep.
Supervisor John Hunt
Jennifer Clifford, District Coordinator
Teri Knight, High Desert RC&D
Bruce Petersen, NRCS
Jarrod Edmunds, NRCS
Lisa Ortega, City of Henderson

Absent:

Supervisor Joe Fortier, Vice-Chair
Supervisor Elise McAllister

OPEN MEETING

Supervisor Wardlaw called the meeting to order at 1:30 P.M.

Consent Agenda: (Action item)

Supervisor Silverstein moved to approve the consent agenda. Supervisor Hewitt seconds and the motion carries.

Business Agenda:

1. Financial Report - (Discussion/Action Item)

Jennifer informed the Board that Supervisor McAllister donated using the PayPal donate button on the website. **Supervisor Hunt motions to accept the financial statement and Supervisor Hewitt seconds the motion passes.**

2. Approve FY09/10 Draft Financial Report - (Discussion/Action Item)

Jennifer noted that a line item was included for the PayPal account. **Supervisor Hunt motions to accept the Draft Financial Report, Supervisor Hewitt seconds and the motion passes.**

3. Financial Working Group - (Discussion/Action Item)

The working group will continue to meet to discuss and implement fundraising initiatives.

4. Fundraising Priority List - (Discussion/Action Item)

A list was created and staff is working on highlighted items. A likelihood risk-analysis was created to determine order of the fundraising ideas. Jennifer also researched how to advertise the Donate button of the website.

5. Staff Report – Jennifer Clifford (Discussion/Action Item)

Jennifer reported that she has changed her last name post marriage to Clifford. Email addresses were set up for staff through Network Solutions. New email addresses will have cdsn.org endings.

a) **Current Projects Update:**

Marketing: Facebook page has 74 friends.

NvACD Annual Meeting: Pahrump Oct. 27-28, 2010. NRCS has offered to carpool. Jennifer recommends that she attends. Supervisor Wardlaw agreed. Authorization to travel should be on next agenda.

Programs:

Stormwater Pollution Poster Contest: MOU is being drafted with SNWA for the 319 Grant that was awarded from NDEP.

Mt. Charleston License Plate Grant Program: Round one project's will end June 2011. Administration has been fairly simple.

b) **Potential grants and projects:**

Supervisor McAllister is working on a potential grant for weed management.

Jennifer is working on submitting an EPA Climate Showcase Communities Grant for a Conservation Partnership Program to encourage local businesses to work towards sustainability and self-report on their progress.

c) **Assessment & Recommendation for Storage Unit:**

Jennifer acquired a copy of the lease agreement and expects to be out in two months. Jarrod offered the NRCS storage unit for District use.

6. CDSN Policy Changes - (Discussion/Action Item)

a) **Document Retention Policy**

Additional items have been added to the draft policy. Item will carryover to the next meeting. **No action taken.**

b) **Employee Manual Policy Changes**

The agenda item will remain on the agenda for the September meeting. **No action taken.**

7. Fall Plant Sale Logistics – (Discussion/Action Item)

Jennifer and Beth have been working on dates. **Supervisor Silverstein motioned to approve two fall plant sales and petty cash of \$300 per plant sale. Supervisor Magee seconds the motion passed.**

8. Natural Resources Conservation Service (NRCS) – Jarrod Edmunds (Discussion/Action Item)

Jarrod discussed and provided a handout on Board Diversity, Adding Diversity to the Conservation Partnership, and Civil Rights Compliance.

Jarrod also notified the board that a portion of the CDSN and RC&D office space will be given to Rural Development to allow for a temporary employee. Also, the current office lease agreement will expire October 2012 and GSA will bid for a new office lease. There will be space provided to CDSN.

Supervisor Hunt expressed frustration with availability of funding. Bruce Petersen, NRCS State Conservationist expressed that he would consider the District's requests for funding. Another avenue for making NRCS funds available would be through RC&D in order to work with CDSN on urban projects. Bruce also stated that he is providing funding to the State Conservation Commission to support travel and operations. **No action taken.**

9. Supervisor's Report - (Discussion/Action Item)

Supervisor Silverstein reported that Republic and Evergreen have merged.

Supervisor Hewitt reported that the Charleston nursery is closed.

Supervisor Hunt will be teleconferencing for the next RC&D meeting. He also visited a farm in Needles that is growing native grasses for restoration.

Supervisor Magee can disperse plant sale information thru MGM Mirage. He is also working on getting show tickets for CDSN to raffle.

Supervisor Wardlaw reported that SNRPC is considering a regional planning grant that CDSN was suggested to administer and partner on. The grant will be approximately \$800,000. SNRPC is also discussing web-based conservation outreach which could be done on CDSN website.

No Action Taken.

10. Open Discussion and Public Comment – (Discussion Only)*

Supervisor Silverstein reported the airport EIS has been suspended.

Lisa Ortega was invited by Supervisor Fortier to attend a CDSN board meeting to become more acquainted with what we do. Lisa mentioned seeing a community need for additional meeting and teaching space for conservation and living sustainably.

Teri Knight shared that the Forest Service is accepting applications for 15 gal. trees available for public planting.

Jennifer explained that Board elections will be held during the first ten days of November. Two supervisors are up for elections; Supervisor McAllister and Supervisor Fortier. Supervisor Hunt has met the term limit and is not eligible for re-election. Supervisor Magee and Supervisor Silverstein are up for re-appointment and would both like to remain on the board. The Board Supervisors will need to help recruit a new member.

11. Agenda Items – (Discussion/Action Item)

- Approve FY 0910 Annual Report
- Financial Working Group Report
- Fundraising Priority List
- Board Supervisor Election Logistics – new recruit for board
- Board Appointments
- Fall Plant Sale
- Sign SNWA MOU for 319 grant
- CDSN Policy Changes & Document Retention Policy
- Travel authorization to NvACD Annual Meeting – Authorize funds for auction item

Any other agenda items can be emailed to Jennifer prior to next meeting.

12. Meeting Location- (Discussion/Action Item)

- Next meeting will be on September 15th at 1:30pm at CDSN.
- November meeting for Elections – Nov 3rd or 10th

13. Adjournment - (Action Item)

Supervisor Hewitt motioned to adjourn. Supervisor Silverstein second the motion. The motion carried.

The meeting was adjourned at 4:10 P.M.

Respectfully Submitted,

Elizabeth Tomica Hewitt, Sec. /Treasurer

Date