



**MINUTES**  
**Conservation District of Southern Nevada**  
**Special Meeting**  
**Conservation District- 5820 S. Pecos Road A-400, Conference Room**  
**June 5, 2009 – 3:30 p.m.**

**Attendees:**

Supervisor Jon Wardlaw, Chair  
Supervisor Beth Hewitt, Treas. /Secretary  
Supervisor Mark Silverstein, Clark County Rep.  
Supervisor John Hunt

Supervisor Chris Magee, Inc. Cities Rep.  
Jennifer Szwejbka, District Coordinator

**OPEN MEETING**

**Consent Agenda:** Consent Agenda items are considered by the CDSN Board to be routine and may be acted upon in one motion. However, the Board may discuss any consent item individually if requested when the Consent Agenda is considered for approval. (Action item)

1. Compliance with Nevada Open Meeting Law
2. Approval June 2009 Agenda
3. Correspondence
4. Pay Bills
5. Introductions

**Supervisor Wardlaw called the meeting to order at 3:30 p.m.**

**Supervisor Silverstein moved to approve the consent agenda. Supervisor Hewitt seconds the motion. The motion is carried.**

**Business Agenda:**

**6. Grant Writing & Proposal Services Contract, Budget Modification etc.-(Discussion/Action Item)**

Jennifer Szwejbka reported that funds have become available and proposes that an additional \$1200 be added to the GrantWriting & Proposal Services (GWPS) contract budget. GWPS found 7 potential grants and 28 foundations. One grant was submitted and 8 foundations are being focused on to send out letters of inquiry with this additional funding. Supervisor Hunt asked if the \$1200 will extend the research time for the grant writing services. Jennifer Szwejbka said it can go beyond the set date if we want. The contract should be modified to amend the budget amount but the performance time period remains in effect. No open ended time frame because we cannot have a retainer. They require two hour per month minimum work that will be charged regardless of actual work done.

**Supervisor Silverstein motions to approve the additional funding and modification to contract timeframe. Supervisor Hewitt seconds the motion. The motion is carried. Supervisor Hunt did not vote for approval.**

**7. Open Discussion and Public Comment- (Discussion Only)\***

None

**8. Adjournment- (Action Item)**

**Supervisor Hunt motions to adjourn. Supervisor Hewitt seconds the motion. The motion is carried.**

**The meeting was adjourned at 3:48 p.m.**

Respectfully Submitted,

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Elizabeth Tomica Hewitt, Sec. /Treasurer

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Date